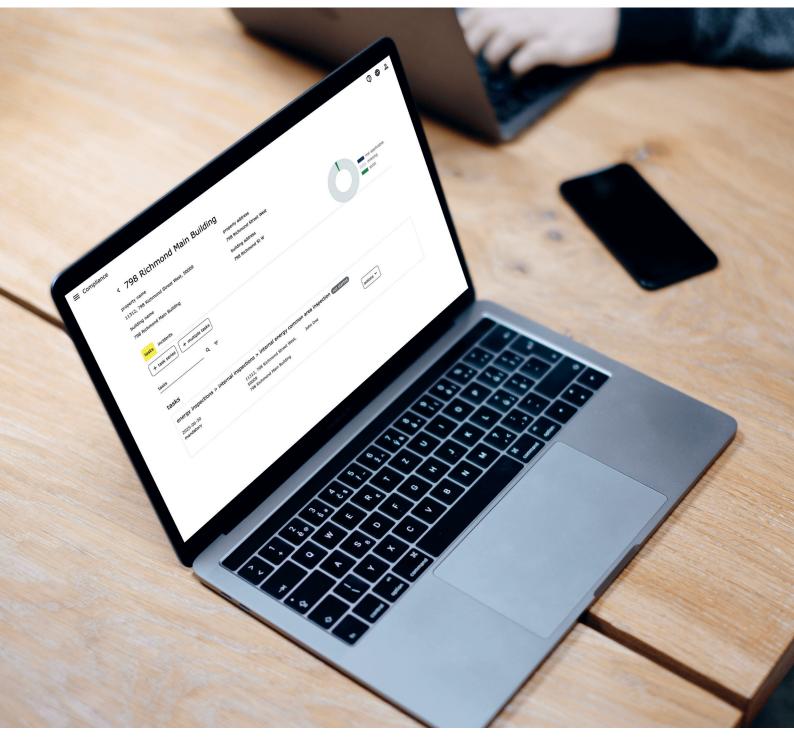
# inspection and property management Compliance Application



**Akelius** 

#### essentials

The Compliance Application facilitates the property compliance management.

Prevent incidents and achieve legal compliance of the company's portfolio.

Increase transparency with centralized incident reporting.

The application offers

- one hundred percent of all up-to-date security and compliance tasks
- flexible and centralized updating of compliance tasks
- monthly reminders to line managers of responsible persons

## functions

Check quantity of open and overdue tasks on a start page.

Choose user language for the application.

ice			0	⊕	Do
dashboard					
open tasks @					
O my tasks () organization					
region - branch -					
task state	open	overdue			
in progress	80	42			
not started	5623	1203			
supplier submitted	2	Z			

### get an overview of tasks

Find open and overdue tasks. Get information about

- due date
- building
- responsible person

≡ Comp	liance					0	0°
	open tasks						
	search by property 50009	<u>x</u> Q =					
	metropolitan area	- region	- branch	<ul> <li>assigned person</li> </ul>	•		
	save setting						
	category	• type	- name	- task state	•		
	due date from	@ due date to	g supplier name	<u> </u>			
	my tasks supplier miss	ing 🔲 overdue 📄 due within next eight weeks					
	sort by due date	O ascending O descending	clear				
	2023-03-01 mandatory	11316, 800 Richmond Street West, 50009 800 Richmond Main Building	John Doe	actions 🗸			
	mandatory elevator installations >	50009 800 Richmond Main Building elevator installations > intermediate in:	spection (not started)	actions 🗸			
	mandatory	50009 800 Richmond Main Building		actions ~			
	mandatory elevator installations >	50009 800 Richmond Main Building elevator installations > intermediate in:	spection (not started)	ettos v			
	mandatory elevator installations >	50009 800 Richmond Main Building elevator installations > intermediate in:	spection (not started)	ettors v			

#### manage tasks

Create all relevant tasks for the portfolio. Non-relevant tasks can be marked as *not applicable*.

							•	
Complia	nce					Q	•	0 O
	create multiple task series							
	property name 11312, 798 Richmond Street West, 50009 building name 798 Richmond Ham Building		0009	property address 798 Richmond Street West				
				building address 798 Richmond St W	-			
1 select task series			2 set details					
	task	٩	category	- clear				
	not applicable	missing	select	building facade > window cleaning > maintenance	0			
	not applicable	missing	select	elevator installations > elevator installations > intermediate inspection	0			
	not applicable	missing	select	elevator installations > elevator installations > periodic inspection category 1	0			
	not applicable	missing	select	elevator installations > elevator installations > periodic inspection category 5	0			
	not applicable	missing	select	energy inspections > internal inspections > internal energy spartment inspection	0			

The application tracks tasks, due dates, and responsibilities.

					•	
	Complian	ce		Q	⊕	°,
I		c energy inspections > internal inspection	ns > internal energy common area			
		property name	property address			
		11312, 798 Richmond Street West, 50009	798 Richmond Street West			
		building name	building address			
		798 Richmond Main Building	798 Richmond St W			
		asset type				
		building				
		task series open task closed tasks				
		task details				
		status	state			
		open	not started			
		due date	notification date			
		2025-06-30	2025-03-30			
		responsible person				
		John Doe - Head of Area				

#### close tasks

Upload a document as evidence for task completion.

The application schedules a new task based on the task frequency automatically.

#### notify responsible person

The Compliance Application automatically notifies assigned user or responsible external supplier about upcoming tasks.

#### report incident

Track and report warnings and penalties for non-compliance.

≡ Complian	nce				Ø	⊕	ŝ
	< new incident						
	property name		property address				
	11238, Westcott Park, 40003		124 Cotton Avenue				
	building name		building address				
	Main Building		Westcott Park, Cotton Avenue Acton				
	type						
	warning O penalty						
	category	•					
	incident date	69	incident notification date	69			
	description						
	0 / 999	4					
	tenant injury or disease O yes  no						
	O yes @ no						